

Start – Department provides P&C a signed Request for Development with appointed SM



P&C reviews proposals against minimum mandatory requirements

RFP closes

P&C prepares for RFP close

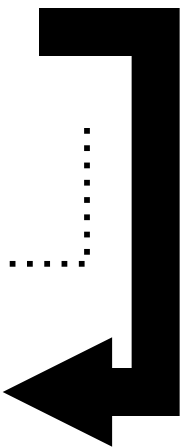
P&C issues final addenda 5 calendar days prior to bid close

P&C provides evaluation packets to evaluation team

Evaluators



IF no further evaluation steps, proceed to Recommendation of Award or other evaluation steps



- CA = Contract Analyst
- CM = Contract Manager
- Dept. = Department
- DJC = Portland Daily Journal of Commerce
- SM = Solicitation Manager, key department assigned
- GTS = Contract tracking system
- P&C = Purchasing & Contracting
- RFD = Request for formal solicitation development
- RFP = Request for Proposals